



PRINCESS GARAGE

2 Berkeley Street, Suite 100, Toronto, Ontario M5A 4J5
Phone: 416-366-3704 Fax: 416-366-3857
www.berkeleycastle.ca

TENANT NON-RESERVED

Parking Space Application Form

Personal Information (Please Print)

Application date: mm / dd / year

Name: _____ Employer _____

Billing Address: _____ Postal Code: _____

Work Phone: _____ Cell Phone: _____ E-mail: _____

Vehicle Information

Make: _____ Model: _____ Colour: _____

Year: _____ Plate No: _____

FOR OFFICE USE ONLY – Non Reserved

Effective Date: mm / dd / year

Tag # _____

Card # _____

Spot # _____

The Princess Parking Garage is owned by the City of Toronto. Berkeley Castle Management rents 217 of the 265 spots for the benefit of the Berkeley Castle Tenants. Any spots not rented by our tenants are offered to the general public on a monthly basis. The remaining 48 spots are for the use of the T.D.S.B (Market Lane Public School) and the City of Toronto (St. Lawrence Recreation Centre).

Rules & Regulations

- Princess Garage is a permit only parking facility, accessible 24 hours, 7 days a week.
- Monthly parking fee is **\$169.50** includes taxes. Non-Reserved parking is located on the Lower Parking Level only.
- Payment is required the 1st of each month. Monthly parking rates apply to each calendar month. Monthly rate will **not be pro-rated** for partial months even in the event of vacation or illness. First and last months fee is payable at approval of application and receipt of an access card.
- Payment options - Credit card in-person or by pre-authorized payment. (requires card number, CVS code and cardholder name.)
- If paying by cheque, we require 6 post-dated cheques payable the first of each month. Tenants who pay 6 months at a time will receive a discount on their invoice. 1st invoice covers January to June and 2nd invoice covers July to December. **Rate is subject to change without notice.**
- Additional fees: \$20 refundable on return of the card. A \$40 non-refundable fee will be charged for damaged or replacement cards.
- A \$25 administration fee will be charged for NSF cheques or to reactivate a cancelled access card.
- Management reserves the right to change a tenant spot at any time.
- If vehicle model or licence plate changes, notify management immediately to avoid the risk of being ticketed or towed.
- Parking charges are for the use of the parking facility only. Tenant releases operator from any claims, demands, actions or other proceedings which parker may have or arising from or pertaining to any loss, damage of any nature whatsoever including theft or otherwise of the vehicle or its contents and howsoever caused, while using the parking facilities.

Cancellation of Parking Space

- Non-payment of monthly parking fee will result in deactivation of card access without notice.
- Property operator reserves the right to cancel this parking agreement at any time, upon termination of agreement and parking privileges for any reason.
- All entry devices must be returned, and all outstanding parking fees paid in full.
- 30 day written notice of cancellation is required.
- Use of the parking spot will be terminated on receipt of the access card.

All the above terms and conditions must be agreed on and complied with by all tenants.

Applicant's Signature: _____

For security purposes this information is required in order to monitor use of parking space